



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

May 26, 2011

William and Kathryn Burr
1071 Watt Canyon Road
Ellensburg WA 98926

RE: Burr Short Plat, SP-11-00002

Dear Mr. and Mrs. Burr,

The application for a 2 lot Short Plat on approximately 11.98 acres of land that is zoned Commercial Agriculture, located in a portion of Section 9, T18N, R17E, WM, in Kittitas County, Assessor's map number 18-17-09020-0007 was received on May 5th, 2011. Your application has been determined complete as of May 26th, 2011.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. Conditional Preliminary Approval will be issued. The conditional Preliminary Approval will be final unless appealed within 10 working days following the date of issuance.

If you have any questions regarding this matter, I can be reached at (509) 962 7506, or by e-mail at dan.valoff@co.kittitas.wa.us

Sincerely,

Dan Valoff
Staff Planner

CC: Encompass Engineering via Email to KCCDS@encompasses.net